

**MACKENZIE COUNTY  
BUDGET COUNCIL MEETING**

**Tuesday, October 31, 2023  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:** Josh Knelsen Reeve  
Peter F. Braun Councillor  
Cameron Cardinal Councillor (virtual left the meeting at 11:10  
a.m. and rejoined the meeting virtually at  
12:48 p.m., left the meeting at 2:45 p.m.)  
David Driedger Councillor  
Ernest Peters Councillor  
Garrell Smith Councillor  
Lisa Wardley Councillor  
Dale Wiebe Councillor

**REGRETS:** Walter Sarapuk Deputy Reeve

**ADMINISTRATION:** Darrell Derksen Chief Administrative Officer  
Don Roberts Director of Community Services  
Jennifer Batt Director of Finance  
Caitlin Smith Director of Planning and Agriculture  
Byron Peters Director of Projects and Infrastructure  
John Zacharias Director of Utilities  
Willie Schmidt Fleet Maintenance Manager  
Andy Banman Manager of Operations  
Louise Flooren Manager of Legislative & Support Services/  
Recording Secretary

**ALSO PRESENT:**

Minutes of the Budget Council Meeting for Mackenzie County held on October 31, 2023 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 23-10-857 MOVED** by Councillor Peters

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That the agenda be adopted as presented.

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

3. a) None

**CLOSED MEETING:**

4. None

**TENDERS:**

5. a) None

**PUBLIC HEARINGS:**

6. a) None

**DELEGATIONS:**

7. a) None

**GENERAL  
REPORTS:**

8. a) None

**AGRICULTURE  
SERVICES:**

9. a) None

**COMMUNITY  
SERVICES:**

10. a) **Campground Service Level Review**

**MOTION 23-10-858**

**MOVED** by Councillor Braun

That the Campground Service Level Review report be received for information.

**CARRIED**

**COMMUNITY  
SERVICES:**

10. b) **Waste Collection Service Level Review**

**MOTION 23-10-859**

**MOVED** by Councillor Wardley

That the Waste Collection Service Level Review report be received for information.

**CARRIED**

Councillor Cardinal left the meeting at 11:10 a.m.

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Reeve Knelsen recessed the meeting at 11:12 a.m. and reconvened the meeting at 11:22 a.m.

**COMMUNITY SERVICES:**

**10. c) Fire Fighter Honorariums**

**MOTION 23-10-860**

**MOVED** by Councillor Driedger

That Policy ADM052 Electronic Access and Acceptable Use Policy be brought to the next Council meeting with amendments to the firefighters reimbursements.

**CARRIED**

**MOTION 23-10-861**

**MOVED** by Councillor Peters

That Bylaw 1144-19 Remuneration for Volunteer Fire Fighters be brought to the next Council meeting with amendments as discussed.

**CARRIED**

**FINANCE:**

**11. c) Organizational Chart Review**

**MOTION 23-10-862**

**MOVED** by Councillor Driedger

That the October 11, 2023 Organizational Chart be received for information.

**CARRIED**

Reeve Knelsen recessed the meeting at 12:19 p.m. and reconvened the meeting at 12:56 p.m.

Councillor Cardinal rejoined the meeting at 12:56 p.m.

**FINANCE:**

**11. a) Draft 2024 Operating Budget**

**MOTION 23-10-863**  
Requires 2/3

**MOVED** by Councillor Peters

That administration continues to develop the 2024 Operating Budget, and present at the next Budget Council meeting.

**CARRIED**

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Reeve Knelsen recessed the meeting at 2:19 p.m. and reconvened the meeting at 2:40 p.m.

**FINANCE:**

**11. b) Review 2024 One Time Projects**

Councillor Cardinal left the meeting at 2:45 p.m.

**MOTION 23-10-864**  
Requires 2/3

**MOVED** by Councillor Braun

That administration incorporate the approved 2024 One Time projects into the Draft 2024 Operating budget for the following:

- 1. Housing Needs Assessment - \$120,000
- 2. Inter-municipal Development Plan - \$90,000

**CARRIED**

**FINANCE:**

**11. d) Recreation Reserve Policies RESV022, RESV023, RESV024 Review**

**MOTION 23-10-865**

**MOVED** by Councillor Wardley

That the Recreation Reserve Policy Review be TABLED to a future Budget Council meeting.

**CARRIED**

**MOTION 23-10-866**

**MOVED** by Councillor Wardley

That Policy RESV027 be TABLED to a future Budget Council meeting.

**CARRIED**

**OPERATIONS:**

**12. a) Oil Dust Control Maintenance**

**MOTION 23-10-867**

**MOVED** by Councillor Wardley

That the Oil Dust Control Maintenance report be received for information.

**CARRIED**

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**ADMINISTRATION: 15. a) Bylaw 1272-22 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members**

Councillor Cardinal left the meeting at 2:45 p.m.

**MOTION 23-10-868 MOVED** by Councillor Smith

That Bylaw 1272-22 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members be TABLED to a future Budget Council meeting for Council and Committee funding review.

**CARRIED**

**COMMITTEE OF THE WHOLE ITEMS: 16. a) None**

**COUNCIL COMMITTEE REPORTS: 17. a) None**

**INFORMATION / CORRESPONDENCE: 18. a) None**

**NOTICE OF MOTION: 19. a)**

**NEXT MEETING DATES: 20. a) Next Meeting Dates**

Regular Council Meeting  
November 14, 2023  
10:00 a.m.  
Fort Vermilion Council Chambers

Budget Council Meeting  
November 21, 2023  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT: 22. a) Adjournment**

**MOTION 23-10-869 MOVED** by Councillor Smith

That the Council meeting be adjourned at 3:01 p.m.

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**CARRIED**

These minutes were approved at the November 14, 2023 Regular Council Meeting.

(original signed)

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Joshua Knelsen  
Reeve

(original signed)

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Darrell Derksen  
Chief Administrative Officer

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